

GALOEFFERT, LLC
 4805 East Lake Road
 Sheffield Lake, Ohio 44054

April 22, 2021 through May 21, 2021

INVOICE # 2021-05
 ASSISTANT SPECIAL MASTER
 May 2021 INVOICE

TOTAL DUE \$14,418.70

Tasks Completed

Hours	Description	Total
16	Reviewed and worked on documents related to the Monitor's promotions policy, Covid Protocol, PRPB career path policy, status conference, 253 meeting, prepared materials for onsite visit to PR; email and discussed with the Special Master and other parties.	\$2,400
15	Drafted, reviewed and responded to emails and all other documents/communication with respective parties and the court.	\$2,250
5	Zoom meetings and/or conference calls with the Parties.	\$750
6	Zoom meetings and/or conference calls with the Special Master.	\$900
42	Travel and meetings in San Juan 04/18/2021-04/21/2021.	\$6,300
Travel Expense	Air Fare Cleveland to San Juan claiming coach class roundtrip ticket	\$451
Travel Expense	Lodging 05/09/2021-05/13/2021, Govt rate \$195/night plus tax	\$850.20
Travel Expense	Meals and Incidental Expenses, 05/09/2021-05/13/2021, Govt rate \$115/day, travel days $\frac{3}{4}$ rate at 86.25/day	\$517.50

Total Wages Due = \$14,418.70

I hereby certify that the amount billed in this invoice is true and correct in my capacity as the Assistant Special Master. I further certify that I have not received any income, compensation, or payment for services rendered under a regular employment or contractual relationship with the Commonwealth, or any of its departments, municipalities or agencies.


 Gary A. Loeffert

05/22/2021